

Northern Rivers Bushwalkers Club

Northern Rivers Bushwalkers Club Inc.

PO Box 5155, East Lismore, NSW 2480

northernriversbushwalkersclub.org.au



Notice and Agenda of the Northern Rivers Bushwalkers Club Annual General Meeting

To be held at 7.00 pm on Wednesday 14th March 2018 at Crawford House, Wardell Road, Alstonville (parking in Coles car park next door)

Notice is given herein that the Northern Rivers Bushwalkers Club will hold its Annual General Meeting, as per the club's Constitution, para. 6.1:

6.1 Annual General Meeting (A.G.M.)

An Annual General Meeting of the members shall be held in the month of March in each year, and members shall be given notice at least 14 days before the meeting. The quorum for the A.G.M. shall be 10 members present in person. If there be no quorum within 30 minutes of the time appointed for the meeting, then the meeting may proceed despite the absence of a quorum.

The annual report of the President and a balance sheet or financial statement shall be submitted to members at the A.G.M. Committee members may submit a report on their area of responsibility. The election of the Committee for the ensuing 12 months shall take place at the A.G.M. together with any other business mentioned in the notice convening the meeting.

Meeting agenda

1. Meeting to open

- a. Meeting to nominate an acting secretary to record the meeting.

2. Record of members present and submitting apologies

- a. All members who wish to submit apologies to contact the President (presidentnrbc@gmail.com) before 4.00 pm on Wednesday 14th March 2018).
- b. Members may elect a proxy; for further information, please contact the President (presidentnrbc@gmail.com).
- c. Acknowledgement of quorum. If there be no quorum by 7.30 pm, then the meeting will proceed despite the absence of a quorum.

3. Minutes of the previous AGM

- a. The Minutes of the Northern Rivers Bushwalkers Club Annual General Meeting held on 29th March 2017 are attached.
- b. Motion: That the minutes of the Northern Rivers Bushwalkers Club Annual General Meeting held on 29th March 2017 as previously circulated and as attached to this agenda be approved.

4. Any other business

- a. Members are invited to place items of annual general meeting business on the agenda. These will be dealt with at item 9 below unless otherwise considered in a prior item.

5. Report from the President

- a. The President will provide a verbal report on the previous year's activities.
- b. Motion: That the President's report be accepted.

6. Report from the Treasurer

- a. The Treasurer shall table a financial statement for the preceding year.
- b. Discussion of financial statement.
- c. Matters arising.
- d. Motion: That the financial report be approved.

7. Report from any other committee member

- a. All other committee members are invited to provide a verbal report on their area of responsibility.
- b. Motion: That any report from members of the Committee be accepted.

8. Election of committee

- a. All positions are declared open.
- b. Motion: That the position of Walks/Activities Convener be taken up by two members, one to coordinate Activities, and the other to be the Walks Coordinator.
- c. Call for nominations for all positions. If there is only one nomination for a position, that person will be deemed elected. If there is one more than one nominee, a ballot will be held in which the largest vote will determine the elected member.
- d. Vote of thanks to the out-going committee, and vote of appreciation to the in-coming members.

Position	2017 member	Elected 2018 member
President	Bill Boyd	
Vice President	David Robinson	
Secretary	Winston Lamont	
Treasurer	Shane Malone	
Membership Secretary	Shane Malone	
Website Manager	Julian Dimpleby	
Social Secretary	Steve Millard	
Activities Convener	Ian Pick	
Walks Coordinator	Ian Pick	
Kayaking Coordinator	Clancy Benson	
Cycling Coordinator	Ruth Dare	
Abseiling Coordinator	Shane Malone	
Designated Roles		
Public Officer	Gillian MacLean	
Newsletter Editor	Steve Millard	

9. Any other business

- a. Any matters noted at item 4 and not discussion previously in this meeting to be considered.

10.Meeting to close

Other meeting activities

Members are invited to take part in two social activities, one before and the other after the AGM.

1. Pre-meeting 'warm-up' gathering

- a. Anna has offered to run a short session of qigong slow stretching exercise, on the lawn on front of Crawford House (weather permitting). Qigong is a Chinese system of physical exercises and breathing control related to tai chi. It is designed around slow stretching and controlled breathing. Anna has introduced this to the Club this year in Friday morning sessions in Byron Bay. Qigong can be done by everyone, and can be done in ordinary clothing.
- b. Gather at 6.00 pm for a 6.15 start, to conclude at 6.45 pm.

2. Post-meeting slide show and talk

- a. Steve Millard will introduce a Canadian visitor who runs walking tours in Cuba. A slide show of hiking in Cuba promises to entertain and will, no doubt, pique member's interest.
- b. If you have a short talk you would like to share with the club, please contact Steve (millard.stephen@gmail.com).
- c. Tea and coffee will be available for the talk and slide show.

**Minutes of the Annual General Meeting of the Northern Rivers Bushwalkers Club Inc.
held on Wednesday, 29th March, 2017 at Crawford House meeting room, Alstonville**

1. Attendance

- (a) Present: Bill Boyd, Ruth Henderson, David Robertson, Shane Malone, Ken Rumsby, Beverly Rumsby, John and Kerry Russell, Stephen Millard, Clancy Benson, Gillian Maclean, Susan and Des Fitzpatrick, Peter and Desley Weallans, Peter Tootell, Ed and Denise Bennett, Ian and Gail Pick, Julian Dimpleby, David Foster.
- (b) Apologies: Graeme and Ruth McGregor, Anna Hull, Carmel Hetherington, Tina Robertson, Barbara Stewart, Marie Lawton, Helen Tootell, Robin Buckley.

2. Commencement

The meeting commenced at 7.55pm at the conclusion of the general meeting.

3. Previous of Minutes

The minutes of the meeting of the AGM held on 30th March, 2016, which were attached to the agenda, were noted.

4. Business Arising

Nil

5. Treasurer's Report for the period 1st March, 2016 to 26th March, 2017

Shane spoke to the tabled Treasurer's Report which is summarised below:

Balance at 29 th February, 2016:	\$10,366.52
Add Income:	\$10,396.31
Deduct Expenditure:	-\$8,414.96
Balance at 26 th March, 2017:	\$12,347.87

It was resolved (Shane/David R) to accept the report.

6. President's Report

Bill reported verbally on the year's activities and observed particularly:

- a. That he was a member of an amazing club with a vibrant membership.
- b. That the level of volunteering was outstanding (25%) and that few clubs have such a high level of engagement.
- c. That those volunteers provide a full range of events going back to our roots when walking, cycling and kayaking began.
- d. That the addition of abseiling to our offerings brings younger people in.
- e. That the level of activities almost equates to one event every single day.
- f. That the 40th birthday event brought people together who had not seen each other for many years.

- g. That early notice has resulted in a much more orderly process now and a stable core of membership with 220 paid up and more to come.
- h. That an extraordinary number (163) of visitors took part in club activities during the year.

He concluded by sincerely thanking all those volunteers, in their varying capacities, for the wonderful contribution they have made to the club over the previous 12 months.

7. Committee Membership

The change to the Constitution approved by today's general meeting will take effect when its registration has been notified by NSW Fair Trading (Form A6 must be lodged within 28 days of the passing of the special resolution to change the constitution).

However, there was nothing in the current constitution to prevent the club opting to elect to the Committee the office bearers detailed below if it so desired, prior to the required registration.

It was resolved (Steve/Susan) to adopt Option 2 in the agenda (which detailed the committee outlined in the revised constitution).

The revised clause 5.1 states that the Committee shall consist of a President, Secretary, Vice President, Treasurer, Membership Secretary, Website Manager, Walks/Activities Convener, Kayaking Coordinator, Cycling Coordinator, Abseiling Coordinator, and Social Secretary.

Nominations were therefore sought and each nomination would need to be proposed and seconded respectively by two members of the club. The election of committee members would be by ballot of members present and voting thereon, and if the candidates nominated for each office did not exceed the number of vacancies, no ballot would be required and they would be declared duly elected.